

Sample Request from Donor to University of Arizona Foundation

[Date]

University of Arizona Foundation
Gift Planning
PO Box 210109
1111 N Cherry Ave
Tucson, AZ 85721-0109

To Whom It May Concern:

It is my pleasure to inform you that I have requested a qualified charitable distribution from my Individual Retirement Account payable to your organization in the amount of \$ [Amount] from my plan trustee/administrator. The gift is to the University of Arizona Foundation for the benefit of **Arizona Public Media (AZPM)**.

It is my intent to comply with the requirements of Sec. 1201 of the Pension Protection Act of 2006 and Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended, in connection with this gift.

Accordingly, upon your receipt of payment from my trustee/administrator, please send me a contemporaneous written acknowledgement that states the amount of my gift, that no goods or services were transferred to me by your organization in consideration of this gift, and that my gift will not be placed in a donor advised fund or supporting organization.

Sincerely,

[Donor Name]

[Donor Address]

[Donor City, State, Zip]