

ARIZONA PUBLIC MEDIA™

Prospective Studio/Remote Crew Information

KUAT-TV employs a student crew to work in various aspects of television production. In most cases this production consists of a live nightly news magazine called Arizona Illustrated.

To be considered for employment:

1. You must be a University of Arizona student, taking 3 unit as an undergraduate or 1 as a graduate. Pima College student taking 6 units during regular semester.
2. It takes at least a year for a student to learn the ropes on the production crew at KUAT, so if you are graduating in less than a year, chances are small that you will be hired.
3. KUAT must work around school schedules once a student is hired. In other words, KUAT will not schedule you to work when you have class. This means, however, that if your class schedule leaves little open time for work, chances are small that you will be hired. The more flexible your schedule is, the better your odds.
4. Keep in mind that Studio Production generally needs people to work the following shifts:

Mon - Fri	9:30 am to 1:30 pm
Mon - Fri	1:00 pm to 5:00 pm

Other productions may happen at other various times, for which available crew gets scheduled as well.

5. To increase your chances of employment you need to be able to work two or three of these shifts. If you can work some of these shifts, that will help you out. In other words, the more open your schedule, the better your chances. If you really want to work at AZPM, do not be afraid to rearrange your schedule within practical limits.
6. AZPM is a Public Television Station. Four times a year we conduct fundraising drives to ask for revenue. These drives require extra work and extra time on part of the entire station. No extended time off requests is granted during these times. These drives are usually scheduled during the first and second weeks of December (during finals), the first or second week in August (before school starts), two weeks during March (spring break), and two weeks in June. You must be able to work Spring Break.
7. As a crewmember for KUAT, primary duties will be the production of the nightly news magazine "Arizona Illustrated", "Arizona Week" a weekly program, and other remote productions.

Studio Work: Students are trained on various aspects of the production and depending on ability and initiative, may be promoted to higher positions in the following hierarchy:

1. Teleprompter Operator
2. Camera Operator
3. Floor Manager
4. Audio Board Operator
5. Character Generator Operator (Graphics)
6. Assistant Director
7. Director

8. Starting wage for new student employees at KUAT-TV is \$7.35 an hour. Promotions to higher positions bring corresponding raises.
9. KUAT offers valuable experience to those who are seeking to learn the field of television production. What the student crew does at KUAT is professional work, and the crew is held to professional standards. The student crew does far more than most interns at commercial stations. With that opportunity comes a lot of responsibility. Arizona Public Media looks to hire only dedicated workers with initiative and a strong work ethic.
10. While this is a good opportunity for Media Arts majors to gain experience in their field of study, the major factor in hireability (aside from schedule) is whether you will be a hard worker and dedicated employee. No previous experience in television is required, nor do you need to be a Media Arts major.
11. The job description of the student crew at KUAT does not include journalism or on-air experience. If you want to be a reporter or TV anchor, the student crew will give you little experience in that. However, it may still be highly beneficial for you to learn how things work behind the scenes in order to better prepare yourself for on-air experiences.
12. Hours per week vary according to your needs and your class schedule. If you only have four shifts open, I can only schedule you for approximately 16 hours. The average ranges from 12 to 17 a week. If you prefer more than less, I can usually accommodate that.
13. If you want to hold a second job separate from KUAT, you may do so only if the Studio Supervisor is free to schedule you whenever he needs to, and other jobs do not conflict with KUAT. KUAT usually works a five-day week (Mon-Fri.), with weekends completely off. The only exceptions are occasional shoots and the membership drives 4 times a year (1 or 2 weeks each). If you have extra-curricular activities that limit your schedule, you must tell the Studio Supervisor as they will affect your availability and/or hireability.
14. If you would like to be a part of the KUAT team, pick up an application form from the front reception desk of KUAT (Modern Languages, 2nd floor). Completed applications should be submitted to the same reception area, and ask them to put it in Jacobo Ramirez bin, and to notify me.

NOTE: If you give me an application and you don't hear from me, it may be because your schedule does not fit what we are looking for at this particular time. But please keep in mind that I often hire at the end of one semester and beginning of another, so if you have a new schedule for a new semester that might work better, please let me know so I can update your application.

Thank you

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Studio/Remote Supervisor
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